

ATTENDANCE SLIP

76th ANNUAL GENERAL MEETING

I/We hereby record my/our presence at the 76th Annual General Meeting of the Company at Far Pavilion, The Tollygunge Club Ltd., 120, Deshpuran Sasmal Road, Kolkata - 700 033 on Tuesday, the 27th day of September, 2016 at 11.30 A.M.

Member's Folio/DP ID-Client ID No.

Member's/Proxy's name in Block Letters

Member's/Proxy's Signature

Please complete the Folio/DP ID-Client ID No. and name, sign this Attendance Slip and hand it over at the Attendance Verification Counter at the Entrance of the Meeting Hall.

ELECTRONIC VOTING PARTICULARS

EVSN (E-voting Sequence Number)	USER ID	Password (Original PAN or as per Point No. (viii) of E-voting instructions)

Note : Please refer to the Instructions for voting through electronic means being sent herewith. The voting period begins on 24.09.2016 at 10:00 A.M. and ends on 26.09.2016 at 5:00 P.M.

PROXY FORM - FORM NO. MGT-11

[Pursuant to Section 105(6) of the Companies Act, 2013 and Rule 19(3) of the Companies (Management and Administration) Rules, 2014]

I/We being the member(s) of the above named company, holding _____ shares, hereby appoint :

- Name _____ E.mail ID _____
Address _____
Signature _____ or failing him / her ;
- Name _____ E.mail ID _____
Address _____
Signature _____ or failing him / her ;
- Name _____ E.mail ID _____
Address _____
Signature _____

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 76th Annual General Meeting of the Company, to be held on Tuesday, the 27th day of September, 2016 at 11.30 A.M. at Far Pavilion, The Tollygunge Club Ltd., 120, Deshpuran Sasmal Road, Kolkata - 700 033 and at any adjournment thereof in respect of such resolutions as are indicated below:

Item No.	RESOLUTIONS
Ordinary Business	
1	To receive, consider and adopt the Standalone and Consolidated Audited Statement of Profit & Loss for the year ended 31st March, 2016 and the Balance Sheet as at that date together with Reports of the Board of Directors and Auditors thereon.
2	To appoint a Director in place of Mrs. Alka Devi Bangur (DIN: 00012894), who retires by rotation at this Annual General Meeting and being eligible, offers herself for re-appointment.
3	To ratify the appointment of Statutory Auditors and to fix their remuneration.
Special Business	
4	Ordinary Resolution under Section 148 of the Companies Act, 2013 for ratification of payment of remuneration to Cost Auditor.

Signed this _____ day of _____, 2016.

Signature of Shareholder(s) _____

Signature of Proxy holder(s) _____

Affix
Revenue
Stamp

- Notes :
- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
 - For the Resolutions, Explanatory Statement and Notes please refer to the Notice of the 76th Annual General Meeting.
 - Please complete all details including details of member(s) in the above box before submission.